

# Education that inspires every child to succeed!



## City of Kissimmee Charter School Advisory Board

### Meeting Agenda

December 17, 2015  
7:00 PM

#### **Welcome and Pledge of Allegiance**

Meeting was held in the school media center and called to order by Mr. Ken Jacobs. Pledge of Allegiance was led by Mr. Jacobs.

#### **Roll Call**

In Attendance – Rick Crawford, Ken Jacobs, Jaclyn Lutts, Christina Barnhardt  
Absent – Telisha Montgomery, Marie Brown- Darbouze,

#### **Notice of Meeting**

Ms. Penaloza shared that the notice of the meeting was posted on Remind, IKCA bulletin, and the school website

#### **Approval of Minutes from SAB meeting on November 19, 2015\***

Motion to approve the minutes was made by Rick Crawford. Second by Christina Barnhardt seconded. The motion to approve was unanimous.

#### **Old Business**

N/A

#### **New Business**

#### **Finance Report**

Mr. Gregg had nothing new to report. The last board meeting approved the revised budget. The change in the technology plan was approved last month and is reflected in this month's budget. It was decided there was no need to vote on the budget. Mr. Rick questioned the depreciation in budget. Mr. Greg shared there will always be depreciation, that will change as assets are purchased such as when we make our technology purchases.

#### **Imagine Kissimmee Report**

#### **Leadership Team**

#### **School report**

Ms. Penaloza shared that the preliminary school report was sent out and we are predicted to be a B. The Middle School acceleration rate is the lowest. We are looking at ways to differentiate middle school math to improve this rate. We should know our final score in January. The preliminary score does not take into account learning gains. We do not know how this will play into the score.

Mrs. Penaloza also shared that we have started the STAR Spanish Pilot for our ESOL students.

Mr. Jacobs questioned why we were piloting a program if the students will not be taking standardized tests in Spanish. Mrs. Penaloza explained that it will help us determine if it is a learning barrier or a language barrier. She then explained how we are continuing to use Success time, using star data to group students and taking an all hands approach to support our students in a small groups setting.

**Positive Character development:**

Ms. Penaloza shared that we had completed 3 hours of Digital Citizenship in our middle classes and that Middle School is working to implement a BYOD policy. K-8<sup>th</sup> grade took part in an Hour of Code to help expose our students to opportunities in computer science. The girls volley ball finished a great season 6-1. This year our Drama department participated in the district thespian competition, their efforts achieved 7 superiors, 8 excellent, and 2 best in show. We are very excited to see what will come from their talent as they move on to state.

**Economic Sustainability:**

Economic Sustainability is looking to get electric pencil sharpeners for the classroom and PTO did the little elf shop again this year.

**School Development:**

IKCA just hosted Holidays around the world and we have new spirit shirts. The spirit shirts were voted on by the students.

**Shared Values:**

NJHS did a dress down to donate, they collected over 600 items to donate to the national council of aging.

**School of Excellence review plan.**

IKCA received 2 out of the 4 points. The feedback that we received was that we need to be more intentional in our vocabulary so that we can connect the vocabulary to our actions. Mr. Crawford asked how The SERP worked and Mrs. Penaloza explained how they grade on a rubric. He asked if there was a summary sheet and Mrs. Penaloza explained there is a PowerPoint and it was presented to staff showing strengths, weakness and ideas for improvement. She offered to forward the PowerPoint over to the board.

Teacher of the Year and Rookie Teacher of the Year have been determined but cannot be announced yet because it has not been shared with staff.

Mrs. Penaloza then shared that we received news from the Title 1 office today. For every number of students we serve there must be a ratio of appropriate staff. We need to have 55.5 instructional units. A teacher or coach counts as 1 unit and Paras count as .5 unit. IKCA is short 3 units. We have until January 15<sup>th</sup> to be in compliance. This will present changes to the budget. Mr. Crawford asked who would make that decision. Mrs. Penaloza said she feels that this might be a conversation with leadership. She feels she knows where there is need in the school and that she will be seeking advice as these decisions are made. She wants to focus on providing support to the teacher. We do not have enough classrooms to add additional teachers.

Mr. Jacobs asked if someone is tracking what is being spent for Title 1 vs what we are receiving. Mrs. Penaloza said this information is being tracked.

**Region report**

Ms. McCarly announced that the region teacher of the year is coming up in Jan. There is a professional development planned in January for the principle. She also shared that “Shine time” is in 6 of 7 of our sister schools. 2 of the schools last year were in the top 7 as far as learning gains within the Imagine Schools organization.

**Hear the Audience**

N/A

**Hear the Board**

Mr. Rick asked about Officer Elections. The elections must happen once a year according to the bylaws and need to be added to the agenda for the next board meeting.

**Next Meeting – January 28, 2015**

Respectfully submitted,  
LeSha Martinez

*The mission of Imagine Kissimmee Character is to partner with parents to provide the highest quality of education which prepares students for a life of leadership, accomplishments, and exemplary character.*