



**City of Kissimmee Charter School**  
*"We educate and inspire every child to succeed!"*  
**School Advisory Board**



City of Kissimmee Charter School Advisory Board

Meeting Minutes

Date: September 24, 2020

Time: 6:00 pm

Location: <https://meet.google.com/pnr-wyyk-nta>

or Join by phone (US) +1 740-310-5378 PIN: 158 891 786#

**I. Welcome and Pledge of Allegiance and Notice of Meeting - Telisha Montgomery**

Telisha Montgomery called the meeting to order at 6:03pm via Google Meet and telephone. The meeting was posted through the website, Jupiter email, Facebook, and School Entrance.

**II. Roll Call - Telisha Montgomery**

Board Members: Telisha Montgomery, Alvin Codner, Lydia Cortez, and Patrick North.

Excused absence: Kelly Trace

City/School/Region Staff: Austin Blake, Anna Trevino, Jennifer Fornes, Greg Young, Erick Estrada, Trish Robinet, Jaris Cunningham, Steven Giarrapano (King & Walker)

Audience Members: Mayri Morales, Jess Marm, Carly Marie Rivera, Rosa Mata, Carolina Gil, Yenny Castellanos, Leslye Diaz, Barby S., Hector Laya, Aaron Morris, Marcos Vidal, Vanessa Guenther,

**III. Approval of August 27, 2020 Minutes from SAB meeting\*- Telisha Montgomery**

Alvin Codner motioned to approve the minutes from August 27, 2020. Patrick North seconded. All in favor. Motion carried.

Telisa Montgomery	Aye
Alvin Codner	Aye
Patrick North	Aye
Lydia Cortez	Aye

**IV. Hear the Audience - None**

**V. New Business**

**a. Financial Report\* - Greg Young**

Greg Young shared the monthly financial report with the board and reviewed the revisions to line items. Telisha Montgomery made a motion to approve the revised financial report. Alvin Codner seconded. All in favor. Motion carries.

Telisa Montgomery	Aye
Alvin Codner	Aye
Patrick North	Aye
Lydia Cortez	Aye

**b. FY 2020 Audit Presentation - Greg Young**

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Steven Giarrapano from King & Walker presented the audit report to the school advisory board. There were no audit findings. Greg Young shared with those new to the board about the annual audit presentation. The City Commission has the responsibility of approving the audited financials. He shared that he works with the City's Director of Finance on reviewing the draft before it's sent to the commission for approval. The recommendation for approval is typically done in two parts, one part being the City Finance Director and the other being the SAB Board. The auditor will present the financials to both the SAB and Commission. Ultimately the recommendation from the SAB and the City Finance Director accompany the agenda item which then supports the Commission's understanding that the financials were reviewed by multiple parties.

**c. School Excellence Presentation - Dr. Anna Trevino**

Dr. Anna Trevino shared the School Excellence Plan along with Jennifer Fornes. They shared the work of the committees to establish the goals, priority areas, strategies, and measurement tools with the board. The School Excellence Plan has goals centered around the six measures of excellence of shared values, parent choice, academic growth, character development, school development, and economic sustainability.

**d. Safety Improvement Update - Greg Young**

Greg Young shared the work that has been occurring over the last several weeks for receiving bids for the playground and basketball court improvements. We will have much more to share at the October SAB meeting and are hoping to resolve it before the end of the calendar year. Dr. Anna Trevino shared the support with the City works department in making sure the playground was safe for student use.

**VI. Title I Parent Presentation - Dr. Anna Trevino**

Dr. Anna Trevino shared the Title I presentation with the board and audience. This same presentation was also given at an earlier time during the school day and will be shared on the school website.

**VII. School Report - Dr. Anna Trevino**

Dr. Trevino shared picture day occurred for all students. Digital learners were able to come in after school hours for school pictures. 60% of the students are digital learners this school year. A survey will be sent out to parents later this fall. Teachers are working very hard to make the accommodations for students in the blended learning model. Dr. Trevino shared her appreciation for the teachers and staff members and the work they put in on a daily basis. The health and safety measures are fully in place and parents have noticed the changes. Tomorrow the school will be celebrating Hispanic Heritage Month at the school.

**VIII. Region Report - Jennifer Fornes**

Jennifer Fornes shared her appreciation for the school staff and the work they have done to ensure a great school year for the students.

**IX. Hear the Board**

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Telisha Montgomery shared the importance of the communication they have received this evening about Title I and the goals. She also shared her thanks for the work they are doing to ensure a positive experience this fall. She also thanked Greg and the school bookkeeper for making sure the school had a clean audit. Patrick North thanked Greg and Carol for the work they do on the finances for the school. The six measures are an important component for the school and the PACK acronym in place at the school. The students respond positively with the SRO. He also shared that there is a tremendous amount of grace given to all stakeholders. Lydia Cortez shared her appreciation for the school leadership team for starting this year and making it a positive experience. Alvin expressed his appreciation for the work and understanding the struggles of the teachers. Keep up the faith and good work.

**X. Next Board Meetings**

October 22, 2020 at 6:00 p.m.

**XI. Meeting Adjournment** - Telisha Montgomery adjourned the meeting at 7:21pm