

**Welcome and Pledge of Allegiance:**

Meeting was held in the school media center and called to order by Mr. Ken Jacobs. Pledge of Allegiance was led by Mr. Jacobs.

**Roll Call:** In attendance: Jaelyn Lutts, Christina Barnhardt, Ken Jacobs, Marie Brown-Darbouze, Ingrid Figueroa and Telisha Montgomery, Rick Crawford.

Absent: none

**Notice of Meeting:** Mrs. Penalosa shared that the notice of the meeting was posted on Remind, IKCA bulletin, and the website.

**Approval of meeting minutes:** Motion to approve the minutes made by Christina Barnhardt. Second by Telisha Montgomery. The motion to approve was unanimous.

**Old Business:** Meetings will change to the last Thursday of the month with the exception of November and December. This was to give more up-to-date financial information at the meetings. PTO will remain the same. The change of dates was approved. None were opposed. Ms. Jaelyn Lutts was approved to serve on the committee as the IKCA representative and now serves on the SAB committee.

**New Business:**

**Imagine Kissimmee Report**

**Financial Report-** presented by Mr. Ross Reed. Mr. Reed handed out the final copy to the board and gave a summary of what it is. It is both a financial and compliance audit. Florida charter schools are required to report on their governmental framework so we follow those procedures in the audit. The audit not only for finances but also for compliance. The first statement was on page one and the financial statements were in conformity. On pages three through seven is a component of the financial statements with the analysis. Total assets were of 1 million 9 and 1 million 121 was net of fixed assets. More information about the carryover can be seen on page twenty. The city exercised some provisions in the bond agreement and were able to take a certain portion of the reserves and that went into the city account which the school can make requests for certain things. With that factored in, operationally, it was a good year financially. Page ten is the first statement on the modified basis. The school has two major funds- total assets of 809,000. We have to classify different things in your balance. Page twelve is the statement of revenue services. On page twenty three, the report talks about the reserve fund. Page twenty four gives the reader details on where the money the school received needs to go. The IT equipment was paid off during the year. There is not anymore long term debt that the school is still paying off.

Original budget and actual budget can also be seen in the report. On page thirty two is a required letter by the auditor general with some specific items that are addressed. There are no findings, we were in compliance. Mr. Crawford asked about the increase in salary payment. He was concerned that it looked like money going to administration was increasing and the money going to instruction was decreasing. He asked for clarification. The instruction note says there were only 4 people that were paid for half the year, hence the decrease in the instructional salary line. More funding per student and so additional teachers weren't required- there was the same amount of students, but an increase in funding per student. We have been consistent at around 770 students for the past few years. Mr. Crawford congratulated the staff again on the number of years with an excellent audit. Audited financial report was approved by Ms. Barnhardt and seconded by Ms. Montgomery.

**Academic Report – Ms. Robinet**

Ms. Robinet shared that we just completed testing for STAR. Thanks to the new testing coordinator, Mrs. Briggs, it was a successful first round of testing. Just like last year at the beginning of the year, Ms. Robinet shared proficiency. The benchmark, or norm, is at the 50% level. The norm is established across the nation. Imagine uses learning gains to establish growth but since it's the first quarter, Ms. Robinet will be discussing data as it relates to proficiency. Mr. Crawford asked why Ms. Robinet believes the learning gains from last year (over twenty points for math and about twenty points for reading) were due to instruction and not due to a learning curve in using computers to take the test. She agreed while the instruction may not exclusively be the cause of the great proficiency scores (eighty one percent), that that high percentage does tell that the instruction was indeed working. Ms. Robinet shared the data by grade level (and school wide). First grade showed 69% for math and 50% for reading. Second grade had 64% proficiency in math and 51% proficiency in reading. Third grade showed 66% for math and 44% for reading. Fourth grade showed 75% for math and 63% for reading. As a leadership team, administration looked at the higher and lower scores and also how they compared to last year. Math shows excellent proficiency levels to start off. We hope to make greater gains due to the changes we are implementing. Even before seeing the data, administration knew reading was a weaker area so strategies to improve that area were implemented. Leadership wants to give increased time to students and teachers to meet together at the middle school level since scores are consistently lower there. One of the strategies that have been implemented include students outside for twenty minutes so that teachers can spend an additional twenty minutes pulling students in that need extra help. In addition, there is also success time. This is throughout the school.

**Education that inspires every child to succeed!**

During middle school, there is an additional twenty minutes that students go to additional rooms where students can study or be pulled by other teachers to get additional tutoring. ESOL and Title I paraprofessionals have also been hired and can be used during the time. Title I includes a parent-school partnership and there is a plan in place for that to communicate more with parents and end up with more involved parents as well. Middle school has received more time for language arts. Instead of just one class for reading, writing, and grammar, there is a class simply for reading and then another for writing and grammar. This should also help raise our reading scores in middle school. We were able to use Title I money to provide tutoring. This will be like a bootcamp to the FSA. Parents wanting to see their student's past FSA or FCAT scores can look at Focus. Ms. Desiree Matthews shared about a program that IKCA may be able to share from the district and said she would send the information over.

**School Report - Mrs. Penalosa**

**Academic Achievement:** Honor roll certificates were handed out and dress down days were added for those who completed the reading and math packets over the summer. Soccer season has begun. Gifted classes will be visiting classes to give presentations for Constitution Day. Ms. Robinet is beginning team building activities for NJHS. NJHS students are part of bookmark buddies. We now have our safety patrol picked.

**Positive Character Development:** There are three people overseeing positive character development. They found it more effective to divide middle school, K-2, and 3-5 for positive character assemblies or lessons.

**Economic Sustainability:** The digital classroom plan received an amount of \$50,000 that is in addition to the operating that was already approved. It was opted to pay for online subscriptions in this portion of money, so the operating budget is more freed up. We were able to purchase Rosetta Stone licenses and acquire Penda Learning, which is an online resource for science and math for 5<sup>th</sup> and 8<sup>th</sup> graders. Brain Pop, Accelerated Reader, and Discovery were all subscriptions that were able to continue. That leaves about 12,000 from Title I funds that can be designated for online support like computerized programs to support RTI. Economic Sustainability Committee has been in charge of this. They also created a goal that in addition to informing staff about the budget, talking about needs and finding potential resources. The first school dance is hosted by Sunshine Committee. Their task is to keep teachers feeling appreciated, happy, and motivated. That is what will be funded with that. For school development, PTO is totally revamping what they're doing as far as getting our name in the community. There will be a Skate Reflections and also a Fun Color Run in lieu of Fall Festival. We did a three part mailer that is personalized and so far we have had 11 inquiries for tours. Starting January, the lottery applications will be available. We will contact parents to give them the application. Drama Club will be a little different this year. Instead, there will be a chapter of Thespians. It is a competition with a drama team with different focuses. It is more competitive. IKCA is it's own chapter and will be competing with other schools.

**Shared Values:** The Bring Your Own Device (BYOD) taskforce is in session. It allows students to bring their device on campus and use it for real time engagement with the class. This is getting tied in with Digital Citizenship. We want to move forward with becoming a certified Digital Citizenship school. We are revamping our spirit shirts.

**Parent Choice:** JupiterEd (previously Jupiter Grades) was brought back because of it's ease of use, communication capabilities, and is easily assessable for students to check their grades. Google calendar has also been implemented. It is a real time calendar. This is the best avenue to receive information. The Title I parent resource comes two Wednesdays a month from 12-2 pm. Parents can come to speak to them and check out resources you can use at home with their students.

**Region Report:** Ms. Desiree Matthews

At the last meeting, the board had a number of questions regarding to information attained at the board commission on ethics training. There were also some questions about the board's role. Ms. Matthews provided information regarding roles and responsibilities of the board. They are to serve in the capability of fiduciary and operation oversight of the school. See the handout from Ms. Matthews with ordinances listed for more information. We do have two business seats on our board so the question came up. If the business is awarded a contract under a competitive bidding process, they are exempt from restrictions that would otherwise come up.

There were three seats up at the city commission. There are three categories for those seats. They are looking to change the verbage to a professional seat instead of just a business owner seat. Mr. Jacobs requested more time to talk about it. Mr. Crawford disagreed with it. He believes a business person has a different perspective (seeing a school as a business) than a professional might. Ms. Matthews asked the boards to discuss it and let her know at the next meeting. If the board has had issues, concerns, or suggestions, the board would need to make a vote to have Imagine come back with a recommendation for a proposed change. Ms. Matthews is the liaison from the school to the district. The City Commission gets briefing and major discussions on what is happening at the schools on a consistent basis. If there is a formal recommendation that the board would like the City Commission to consider, the board can send

that along, otherwise information is provided to them. Ms. Matthews discussed the ruling and documentations on board members that are business leaders and how that business relationship should look like.

**Hear the Audience:**

A parent talked about appreciating both the teachers, administration, and the view from the outside that board members provide.

**Hear the Board:**

Next meeting scheduled for Thursday, October 29<sup>th</sup> at 7:00 pm.  
Meeting was adjourned at 8:33 pm.

Respectfully submitted,

Mrs. Brittany Long