



**City of Kissimmee Charter School**  
*"We educate and inspire every child to succeed!"*  
**School Advisory Board**



**City of Kissimmee Charter School Advisory Board**

**Meeting Agenda**

**Date: February 25, 2021**

**Time: 6:00pm**

**Location: School Library**

**I. Welcome and Pledge of Allegiance and Notice of Meeting - Telisha Montgomery**

Telisha Montgomery called the meeting to order at 6:00pm. The meeting was posted through the website, Jupiter email, Facebook, and School Entrance.

**II. Roll Call - Telisha Montgomery**

Board Members: Telisha Montgomery, Patrick North, Kelly Trace, Lydia Cortez, Alvin Codner  
 City/School/Region Staff: Austin Blake, Erick Estrada, Jennifer Fornes, Greg Young

**III. Hear the Audience - None**

**IV. Approval of Minutes- Telisha Montgomery**

**A. October 22, 2020 Minutes\***

**B. December 11, 2020 Minutes\***

Telisha Montgomery made a motion to approve the minutes from the October 22, 2002 and December 11, 2020 meeting. Lydia Cortez seconded. All in favor. Motion Carried.

Board Member	Vote
Telisha Montgomery	Aye
Kelly Trace	Aye
Patrick North	Aye
Lydia Cortez	Aye

**V. Old Business - None**

**VI. New Business**

**A. Revised Budget\* - Greg Young**

Greg Young shared the Revised Budget with the board. He discussed any variances related to revenue and expenses. Kelly Trace made a motion to approve the Revised Budget. Lydia Cortez seconded. All in favor. Motion carried.

Board Member	Vote
Telisha Montgomery	Aye
Kelly Trace	Aye
Patrick North	Aye
Lydia Cortez	Aye



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**B. Roof Repairs - Jennifer Fornes**

Jennifer Fornes shared the need for the school to plan for some emergency and remedial building repairs. Jennifer Fornes and Erick Estrada have reviewed the document and will provide a report to the City of Kissimmee of the repairs the school can make in-house and then prepare for the work to be done by the approved company from the City of Kissimmee.

**C. Auditor Extension\* - Greg Young**

Greg Young shared the two one-year extensions of continuing the current auditor for the school. Telisha Montgomery made a motion to approve the one-year extension to King and Walker. Lydia Cortez seconded. All in favor. Motion carried.

Board Member	Vote
Telisha Montgomery	Aye
Kelly Trace	Aye
Patrick North	Aye
Lydia Cortez	Aye

**VII. School Report - Erick Estrada and Jennifer Fornes**

Erick Estrada shared an update on the school reenrollment efforts. The reenrollment process has changed to simplify the process for parents and ensure a strong retention rate for existing students. The one-page document asked parents to verify or update their address and contact information as well as add any siblings for the enrollment preference for next school year. The reenrollment forms are due back on March 1, 2021. As of today, there are only a few classrooms that have not turned their forms in as they are awaiting for students to return them. Virtual students have been sent a link for reenrollment. It is anticipated the reenrollment rate will be at least 90%. More information will be available at the next board meeting. The school currently has 32% virtual students. However, school leaders are calling student families encouraging them to return especially if students are struggling. Jennifer Fornes shared that the Osceola County School District visited the campus on Wednesday and conducted walkthroughs concluded with a conversation on the instruction and learning. Students will be completing their character surveys on February 26th. Results from the survey will be shared at the March meeting. Next week is Read Across America and the school will be celebrating reading next week and highlighting Dr. Seuss' birthday on Tuesday. Erick will be providing social media updates daily and encouraging parents to engage with the posts through posting pictures of their student reading next week.

**VIII. Region Report - Jennifer Fornes**

Shared the an update on the legislative update on the bill progressing through committee that impact charter schools. An update of any bills will be shared monthly as



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these bills progress through the House and Senate. Kelly Trace shared a bill that will allow for free access to online reading books to all students that is sponsored by a local representative.

**IX. Hear the Board**

Patrick North shared the work teachers are doing on the new instructional resource of Wit and Wisdom and how this program integrates writing in the work students are doing. Kelly Trace asked about the threshold for spending on certain line items. The School Advisory Board members were in agreement to review a procurement policy for the school. Jennifer Fornes and Greg Young will send samples to the Austin Blake for review by the City of Kissimmee and then will share with the board at the March meeting.

**X. Next Board Meeting - March 25, 2021 at 6pm in the School Library**

**XI. Meeting Adjournment - Telisha Montgomery adjourned the meeting at 7:46pm.**